



MINUTES

Regular Meeting
January 14, 2026

The meeting of the Lake of the Woods Watershed Joint Powers Board was held at the Warroad Public Safety Building and remotely by Microsoft Teams (MT).

The meeting was called to order by JPB Chair, Jan Miller, at 11:17 am.

Joint Powers Board Members present: Nancy Dunnell, Jan Miller, Bill Thompson, Glenda Phillipe, Ed Arnesen

Others present: Mike Hirst, Janine Lovold, Chad Severts, Bonnie Hasbrouck

Agenda

The motion was made by Arnesen, with a second by Phillipe to approve the agenda.

Affirmative: Phillipe, Thompson, Miller, Dunnell, Arnesen Opposed: None Motion carried.

Organizational Business Meeting

• Officer Elections

Chair Miller handed the meeting over to Coordinator, Hirst, who then called for nominations for Chair of the LOWW JPB for 2026. Phillipe made a motion to keep offices as they currently are (Chair – Jan Miller, Vice Chair – Bill Thompson, Treasurer – Ed Arnesen, Secretary – Nancy Dunnell). The motion was seconded by Thompson. There were no other nominations or further discussions.

Affirmative: Miller, Phillipe, Thompson, Dunnell, Arnesen Opposed: None Motion carried.

The meeting was handed back to Chair Miller.

• Annual Business

The Annual Business Items were reviewed and updated for 2026. A motion was made by Dunnell with a second by Arnesen to approval all the Organizational Items as listed in the table below.

Affirmative: Miller Phillipe, Thompson, Arnesen, Dunnell Opposed: None Motion carried.

2026 Annual Business Items

Business Items	Decision
Quarterly Meeting Time, Location, Dates	Regular Meetings will be held on the 4th Monday of January, April, July, and October at 9:30 am at the Warroad Public Safety Building.
Fiscal Agent	Lake of the Woods SWCD
Coordinators	Lake of the Woods SWCD and Roseau SWCD
Official Depositories	Border Bank of Baudette
Check Signing Authority	Nancy Dunnell (LOW SWCD Supervisor); Ed Arnesen, Treasurer (LOW County Commissioner); Josh Stromlund (LOW SWCD); Mike Hirst, (LOW SWCD) Corryn Trask (LOW SWCD)
Board Member Compensation Rate	\$125.00 per meeting. This rate is per day, no matter how many meetings attended.

Mileage Rate	Quarterly basis to reflect the current IRS rate. Any changes to the IRS mileage reimbursement rate will apply to all mileage occurring on or after the first day of the new quarter and will remain as such until the following quarter.		
Spending Authorizations	The Fiscal Agent has the permission to pay invoices on a monthly or quarterly basis outside of a JPB Meeting, upon the receipt of the Payment Request Voucher as eligible per policy of the Cooperative Agreement. The JPB will see the payments made at their next regular meeting.		
Official Newspaper	Northern Light Region		
Committee Assignments	Ed Arnesen	Joint Powers Board	Lake of the Woods County
	Bill Thompson	Joint Powers Board	Warroad Watershed District
	Glenda Phillipe	Joint Powers Board	Roseau County
	Jan Miller	Joint Powers Board	Roseau SWCD
	Nancy Dunnell	Joint Powers Board	Lake of the Woods SWCD
	Mike Hirst	Implementation Committee	Lake of the Woods SWCD
	Corryn Trask	Implementation Committee	Lake of the Woods SWCD
	Scott Johnson	Implementation Committee	Roseau SWCD
	Janine Lovold	Implementation Committee	Roseau SWCD
	Josh Stromlund	Implementation Committee	Lake of the Woods County
	Anthony Pirkil	Implementation Committee	Lake of the Woods County
	Ericka Halstensgard	Implementation Committee	Roseau County
	Daryle Dahl	Implementation Committee	Roseau County
	Joe Olafson	Implementation Committee	Warroad Watershed District
	Chad Severts	Advisory Committee	Board of Water & Soil Resources
	Arne Wick	Advisory Committee	DNR Eco-Waters
	Cary Hernandez	Advisory Committee	MN Pollution Control Agency
	Chad Severts	Advisory Committee	Board of Water & Soil Resources
	Jeff Hrubes	Advisory Committee	Board of Water & Soil Resources
	Bonnie Hasbrouck	Advisory Committee	Natural Resources Conservation Service
Jody Peek	Advisory Committee	Natural Resources Conservation Service	
Current Memorandum of Understandings and Agreements	<ul style="list-style-type: none"> • Lake of the Woods Watershed Joint Powers Board Agreement • FY 2024 MN BWSR Watershed-Based Implementation Funding Grant Agreement • FY 2026 MN BWSR Watershed-Based Implementation Funding Grant Agreement 		
Current Cooperative Agreements	<ul style="list-style-type: none"> • JPB Operations • FY24-01 L/W SWCD Admin/Coordination • FY24-02 Roseau SWCD Coordination • FY24-03 LOW SWCD Forest Management Plan • FY24-04 WWD Streambank Protection • FY24-05 L/W SWCD Shoreline Stabilization • FY24-06 L/W Ag Education • FY24-07 L/W Keep It Clean • FY24-08 Roseau SWCD Keep It Clean • FY24-09 L/W County Ditch 1 Stabilization • FY24-10 Roseau SWCD Well Decommissioning • FY24-11 Roseau SWCD Forest Mgmt Plans 		

W-9 Tax Paperwork

Individual Board Members will contact the fiscal agent if they have any changes and to review their information on their W-9 Tax Forms.

Secretary's Report: October 29, 2025 Minutes

Minutes were reviewed. A motion was made by Phillipe with a second by Dunnell to approve the October 29, 2025 Minutes.

Affirmative: Miller, Phillipe, Thompson, Arnesen, Dunnell Opposed: None Motion carried.

Secretary's Report: December 10, 2026 Minutes

Minutes were reviewed. A motion was made by Phillipe with a second by Dunnell to approve December 10, 2025 Minutes.

Affirmative: Miller, Phillipe, Thompson, Arnesen, Dunnell Opposed: None Motion carried.

Treasurer's Report:

The financial reports were reviewed and discussed.

NEW BUSINESS

FY26 Cooperative Agreements

Each Cooperative Agreement was reviewed and discussed. Two additional Cooperative Agreements for Warroad Watershed District Cedarbend Project and LOW County Septic Project were also reviewed.

1. LOW SWCD - Admin - Coordination
2. LOW SWCD - Ag and Forestry Cost Share Programs
3. LOW SWCD - Keep It Clean
4. LOW SWCD - Ag Education
5. LOW SWCD - Shoreline Stabilization
6. LOW PWD - JD 22 Stabilization Engineering
7. Roseau SWCD -Admin Coordination
8. Roseau SWCD - Forest Management Plan Cost-Share
9. Roseau SWCD - Keep It Clean Campaign
10. Roseau SWCD - Well Decommissioning
11. Warroad Watershed District - Streambank Projects

A motion was made by Arnesen with a second by Dunnell to approve the eleven FY26 Cooperative Agreements corresponding to the funding as designated in the Work Plan.

Affirmative: Miller, Phillipe, Thompson, Arnesen, Dunnell Opposed: None Motion carried.

The Cedarbend and Septic Project Cooperative Agreements were tabled.

Roseau SWCD FY24 Cooperative Agreement Changes

The \$1000 removal from FY24-10 Cooperative Agreement and \$1000 addition to FY24-08 Cooperative Agreement as seen below were reviewed and discussed.

FY24-08 Roseau SWCD Keep It Clean: increase from \$2,500 to \$3,500

FY24-10 Roseau SWCD Well Decommissioning: decrease from \$1,000 to \$0

A motion was made by Arnesen with a second by Dunnell to approve the funding amendments.

Affirmative: Miller, Phillipe, Thompson, Arnesen, Dunnell Opposed: None Motion carried.


GENERAL INFORMATION AND DISCUSSION

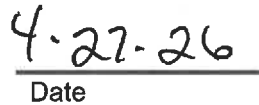
Next Meeting

- Regular Meeting: April 27, 2026 time TBD

Adjournment

The meeting adjourned at 12:51 pm.


Secretary


Date